



Charter Schools Office
Questionnaire
for Academy Board of Director

ACADEMY NAME on whose Board of Directors
you are applying for a position:

\_\_\_\_\_

PERSONAL:

Full Name:

\_\_\_\_\_

Home Address:

\_\_\_\_\_

City, State, Zip

\_\_\_\_\_

County

\_\_\_\_\_

Home Phone:

\_\_\_\_\_

Cell Phone:

\_\_\_\_\_

Email Address:

\_\_\_\_\_

Spouse's Name (if applicable):

\_\_\_\_\_

Are you citizen of the United States? Yes [ ] No [ ]

Are you a Michigan resident? Yes [ ] No [ ]

Do you have children who are or will
be enrolled in the public school
academy? Yes [ ] No [ ]

Business or Occupation:

Business Name:

\_\_\_\_\_

Position/Title:

\_\_\_\_\_

Business Address:

\_\_\_\_\_

City, State, Zip

\_\_\_\_\_

Business Phone:

\_\_\_\_\_

EDUCATION: (if your resume is complete, you can simply fill in this section by indicating "please see
resume")

\_\_\_\_\_

\_\_\_\_\_

**Employment Experience (for the past 10 years):** (if your resume is complete, you can simply fill in this section by indicating "please see resume")

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Do you hold any professional licenses? If so, please include numbers:

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What special skills could you bring to the public school academy board?

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Previous government appointments, if any:

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**For the following questions, all "yes" answers require detailed responses. (Use a separate sheet if necessary)**

1. **Government Experience:** **List on a separate sheet** any experience in or association with local, state or federal government (exclusive of elective public office but including advisory, consultative, honorary or other part-time service or positions), with dates of service. If none, mark this box
2. **Public Office:** **List on a separate sheet** all appointed and elected public offices sought and held with dates of service. If none, mark this box
3. **Honors and Awards:** **List on a separate sheet** all scholarships, fellowships, honorary degrees, honorary society memberships, and any other special recognitions for outstanding service or achievements. If none, mark this box
4. **Opposition:** Do you know of any person or group who might take overt or covert steps to attack, even unfairly, your appointment? If yes, please identify and explain the basis for the potential attack on a **separate sheet**. If none, mark this box
5. **Miscellaneous:** **List on a separate sheet** any factors, other than the information provided above, which particularly qualify you or are relevant to the position to which you may be appointed. Specifically include any prior board experience you have with either public bodies or non-profit corporations. Include any special skills. If none, mark this box

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**CONFLICTS OF INTEREST:** For the following questions, all "yes" answers require detailed responses. Use a separate sheet if necessary

Yes       No      Do you or will you or any immediate family member<sup>1</sup> have any contractual agreements with the Academy?

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<sup>1</sup> For purposes of this questionnaire, the term "immediate family member" includes parent, child, sibling, spouse, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, grandparent, grandchild, nephew, niece, uncle or aunt. See MCL 487.1511(1)(b).

- Yes       No      Do you or will you or any immediate family member have any ownership interest in, or derive any income or other benefits from the Academy, its educational service provider, or any other company or individual contracting with or providing services to the Academy?
- Yes       No      Have you or will you or any immediate family member receive any money, gifts, loans, services or other consideration from the Academy, its educational service provider, or any other company or individual contracting with or providing services to the Academy?
- Yes       No      Do you or will you or any immediate family member guarantee any loans for the Academy, its educational service provider, or any other company or individual contracting with or providing services to the Academy?
- Yes       No      Do you or will you or any immediate family member lease, sell or intend to sell any real property to the Academy?
- Yes       No      Are you or will you or any immediate family member be employed at the Academy (either as an employee of the Academy, its educational service provider, or any other company or individual contracting with or providing services to the Academy)?
- Yes       No      Do you or will you or any immediate family member sell any supplies, materials, equipment or other personal property to the Academy, its educational service provider, or any other company or individual contracting with or providing services to the Academy?
- Yes       No      Do you or will you or any immediate family member have any ownership interest, whether directly or indirectly in any corporation, partnership, association, or other legal entity which will enter into a contract with the Academy?
- Yes       No      Do you or will you or any immediate family member have any financial interest, whether directly or indirectly, in any contract involving the Academy, its educational service provider, or any other company or individual contracting with or providing services to the Academy, where the financial interest in the contract amounts to \$250 or 5% or more of the contract costs to the Academy, or the financial interest in the contract amounts to \$5,000 or more?
- Yes       No      Are you or will you or any immediate family member be serving as an officer, director, trustee, sole proprietor, employee, sales representative, agent, consultant, independent contractor, or advisory board member to the educational service provider or any other company, organization or agency funding projects, goods or service to the Academy?
- Yes       No      Do you or an immediate family member have a close personal relationship with the Academy, its educational service provider, or any other company or individual contracting with or providing services to the Academy?
- Yes       No      Other than the Academy Board, do you currently serve any other board, group or corporation that has an ownership interest or believes it has the right to control or have input on actions you would take or votes you would cast as a member of the Academy Board?
- Yes       No      Are you a public official or school board member (other than serving on the Academy Board)?

- Yes       No      Do you have law enforcement authority<sup>2</sup>?
- Yes       No      Are you a public employee<sup>3</sup>?

**ETHICAL MATTERS:** For the following questions, all “yes” answers require detailed responses. Use a separate sheet if necessary.

1. Citations. Have you ever been cited for a breach of ethics for unprofessional conduct by, or been named in, a complaint to any court, administrative agency, professional association, disciplinary committee, or other professional group? If none, mark this box
  
2. Convictions. Have you ever been convicted of or entered a plea of guilty or nolo contendere or forfeited collateral for any criminal violation other than a minor traffic offense? (Minor traffic offenses do not include the Michigan offenses of operating under the influence of liquor, operating while impaired, reckless driving, or the equivalent offenses in other states.) If none, mark this box
  
3. Current Charges. Are you now under charges for any violation of law? If none, mark this box
  
4. U.S. Military Convictions. Have you ever been convicted by a military court? If none, mark this box
  
5. Imprisonment. Have you ever been imprisoned, been on probation, or been on parole? If none, mark this box
  
6. Agency Proceedings: Civil Litigation. Are you presently, or have you ever been, a party in interest in any administrative agency proceedings or civil litigation which is related in any way to the position to which you seek to be appointed? If none, mark this box
  
7. Agency Proceedings and Civil Litigation. Has any business in which you, your spouse, an immediate family member of business associate are or were an officer, director or partner been a party to any administrative agency proceedings or civil litigation relevant to the position to which you seek to be appointed? (With respect to this question, you need only consider proceedings and litigation that occurred while you, your spouse, immediate family member or business associate was an officer of that business.) If none, mark this box
  
8. Other. Please provide any additional information, favorable or unfavorable, which you feel should be considered in connection with your appointment. If none, mark this box

<sup>2</sup> For purposes of this questionnaire, a person having “law enforcement authority” is defined as a regularly employed member of a police force or other organization of a city, county, township, or village, of the state, or of a state university or community college who is responsible for the prevention and detection of crime and the enforcement of the general criminal laws of this state, a law enforcement officer of a Michigan Indian tribal police force, the sergeant at arms or any assistant sergeant at arms of either house of the legislature who is commissioned as a police officer by that respective house of the legislature as provided by the legislative sergeant at arms police powers act. See MCL 28.602(2)(k).

<sup>3</sup> For purposes of this questionnaire, the term “public employee” is defined as an employee of this state, an employee of a city, village, township, or county of this state, or an employee of a department, board, agency, institution, commission, authority, division, council, college, university, school district, intermediate school district, special district, or other public entity of this state or of a city, village, township, or county in this state, but does not include a person whose employment results from election or appointment. See MCL 15.181(1)(d).

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Please submit three **character references** (excluding relatives, please):

Name: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Telephone: \_\_\_\_\_

How long have you known this person? \_\_\_\_\_

Name: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Telephone: \_\_\_\_\_

How long have you known this person? \_\_\_\_\_

Name: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Telephone: \_\_\_\_\_

How long have you known this person? \_\_\_\_\_

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**Consent and Certification**

I consent to the release of information concerning my ability and fitness for the position to which I seek to be appointed, subject to any restrictions which I have included, to Ferris State University and the Charter Schools Office. I specifically authorize Ferris State University to do a criminal background check on me with the applicable State and federal law enforcement agencies.

I, \_\_\_\_\_, certify that the information provided in this statement is, to the best of my knowledge, true and accurate.

Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

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| <p style="text-align: center;"><b><u>PLEASE ATTACH</u></b></p> <ul style="list-style-type: none"><li>• <b>Copy of your resume</b></li><li>• <b>Copy of:</b><ul style="list-style-type: none"><li>○ <b>Passport OR</b></li><li>○ <b>Birth Certificate</b></li></ul></li></ul> |
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***Please Note: Academy Board Director Questionnaires are subject to public disclosure under the Michigan Freedom of Information Act.***